



Rizzetta & Company

Lakeside Community Development District

Board of Supervisors' Meeting January 27, 2021

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.lakesidecdd.org

LAKESIDE COMMUNITY DEVELOPMENT DISTRICT

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors

Jack Koch
Samantha Manning
Linda Ramlot
Christina Brooks
Edgar Marquis Jr.

Chairman
Vice Chairman
Assistant Secretary
Assistant Secretary
Assistant Secretary

District Manager

Lynn Hayes Rizzetta & Company, Inc.

District Counsel

Alyssa Willson Hopping Green & Sams, PA

District Engineer

Al Belluccia Florida Design Consultants, Inc.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

LAKESIDE COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE □ 5844 OLD PASCO ROAD □ SUITE 100
WESLEY CHAPEL, FL 33544
WWW.LAKESIDECDD.ORG

January 19, 2021

**Board of Supervisors
Lakeside Community
Development District**

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Lakeside Community Development District will be held on **Wednesday, January 27, 2021 at 11:00 a.m.** at the offices of Rizzetta & Company Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544. The following is the tentative agenda for this meeting:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ITEMS**
 - A. Discussion about CDD/HOA Boundary Issues/Surveys..... Tab 1
 - B. Consideration of Bus Stop Bike Racks Tab 2
 - C. Consideration of Waste Stations Tab 3
 - D. Discussion of Street Lighting
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisor's Meeting held on December 15, 2020 Tab 4
 - B. Consideration of Operation and Maintenance Expenditures for December 2020 Tab 5
 - C. Presentation of Field Inspection Report- January Tab 6
 - D. Consideration of Landscape Enhancement Quotes..... Tab 7
 - E. Presentation of Aquatics Report..... Tab 8
 - F. Consideration of Traffic Calming Device Quotes Tab 9
- 5. STAFF REPORTS**
 - A. District Counsel
 1. Presentation of Memorandum of Understanding E-Verify... Tab 10
 - B. District Engineer
 1. Retaining Wall Quotes Tab 11
 - C. District Manager
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 994-1001.

Sincerely,
Lynn Hayes
District Manager

Tab 1

RECORD SURVEY (FINAL)
LOT 393
LAKESIDE PHASE 1A, 2A, & 5
PASCO COUNTY, FLORIDA.

LEGEND:
E00.00 = EXISTING GRADE

PREPARED FOR & CERTIFIED TO:
 NORTH AMERICAN TITLE CO.
 NORTH AMERICAN TITLE INSURANCE CO.
 UNIVERSAL AMERICAN MORTGAGE CO., LLC
 JAMIE REED AND STEVEN REED

SEC. 34, TWP. 24 S, RNG. 17 E.

BEARING BASIS:
 SOUTHEASTERLY LOT LINE OF LOT 393 BEING S 38°51'39" W

THIS SURVEY IS SUBJECT TO ANY FACTS THAT MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH. ALSO SUBJECT TO SETBACKS, EASEMENTS AND RESTRICTIONS OF RECORD.

UNDERGROUND FOOTER, STEM WALL, AND UNDERGROUND UTILITIES ARE NOT LOCATED OR SHOWN.

DO NOT SCALE THIS PRINT. DIMENSIONS AND NOTES TAKE PREFERENCE.

DESCRIPTION NOT CONTAINING PLAT BOOK AND PAGE INDICATES THAT PLAT IS IN PRELIMINARY STAGE AND IS SUBJECT TO CHANGE AND/OR REVISION.

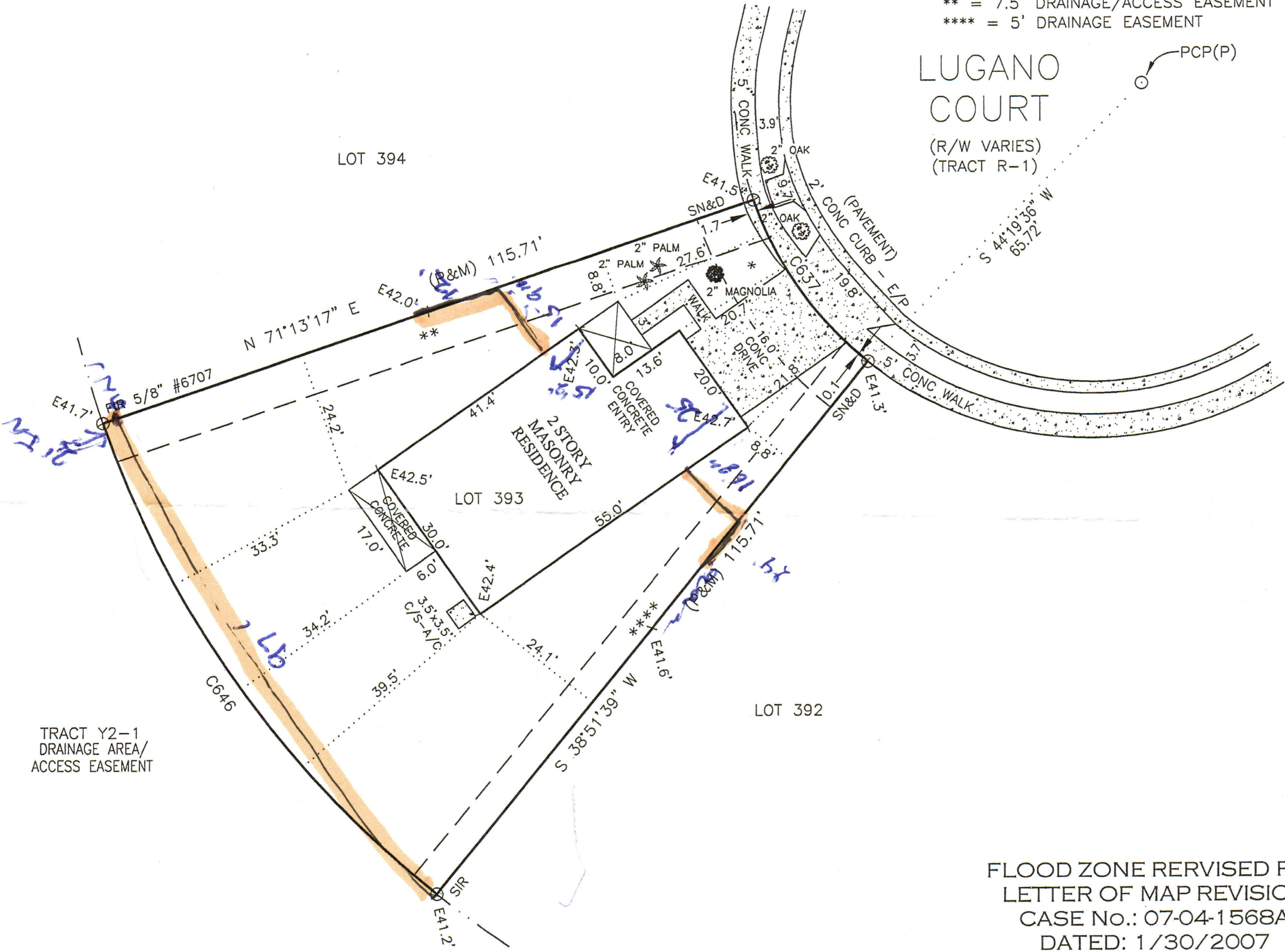
CERTAIN DATA SHOWN HEREON BASED ON ENGINEERING PLANS PROVIDED BY CLIENT.

STRUCTURE TIES SHOWN HEREON DENOTES MEASUREMENT FROM FORM BOARDS/FOUNDATION TO PROPERTY LINE.

PURPOSE OF SURVEY: TO OBTAIN HORIZONTAL AND/OR VERTICAL DIMENSIONAL DATA TO SHOW CONSTRUCTION IMPROVEMENTS

- * = 10' UTILITY EASEMENT
- ** = 7.5' DRAINAGE/ACCESS EASEMENT
- **** = 5' DRAINAGE EASEMENT

LUGANO COURT
 (R/W VARIES)
 (TRACT R-1)



DESCRIPTION:

LOT 393, MAP OR PLAT ENTITLED "LAKESIDE PHASE 1A, 2A, & 5", AS RECORDED IN PLAT BOOK 61, PAGES 27 THROUGH 62, OF THE PUBLIC RECORDS OF PASCO COUNTY, FLORIDA.

CURVE DATA

CURVE	RADIUS	ARC	CHORD	BEARING	DELTA	
C637	60.00'	33.89'	33.44'	S 34°57'32" E	32°21'39"	P&M
C646	175.71'	99.24'	97.93'	N 34°57'32" W	32°21'39"	P&M

FLOOD ZONE RERVISED PER
 LETTER OF MAP REVISION
 CASE No.: 07-04-1568A
 DATED: 1/30/2007

LOWEST FLOOR ELEVATIONS:
 LIVING AREA: 43.34'
 GARAGE AREA: 42.83'
 ELEVATIONS REFERENCED TO
 NATIONAL GEODETIC VERTICAL
 DATUM OF 1929. MEAN SEA
 LEVEL= 00.00 FT.

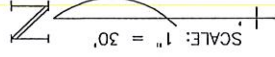
RECORD SURVEY (FINAL)

LOT 395
LAKESIDE PHASE 1A, 2A, & 5
PASCO COUNTY, FLORIDA.

SEC. 34, TWP. 24 S, RNG. 17 E.

BEARING BASIS:

SOUTHERLY LOT LINE OF LOT 395 BEING N 76°25'04" W



THIS SURVEY IS SUBJECT TO ANY FACTS THAT MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH, ALSO SUBJECT TO SETBACKS, EASEMENTS AND RESTRICTIONS OF RECORD.

UNDERGROUND FOOTER, STEM WALL, AND UNDERGROUND UTILITIES ARE NOT LOCATED OR SHOWN.

DO NOT SCALE THIS PRINT. DIMENSIONS AND NOTES TAKE PRECEDENCE.

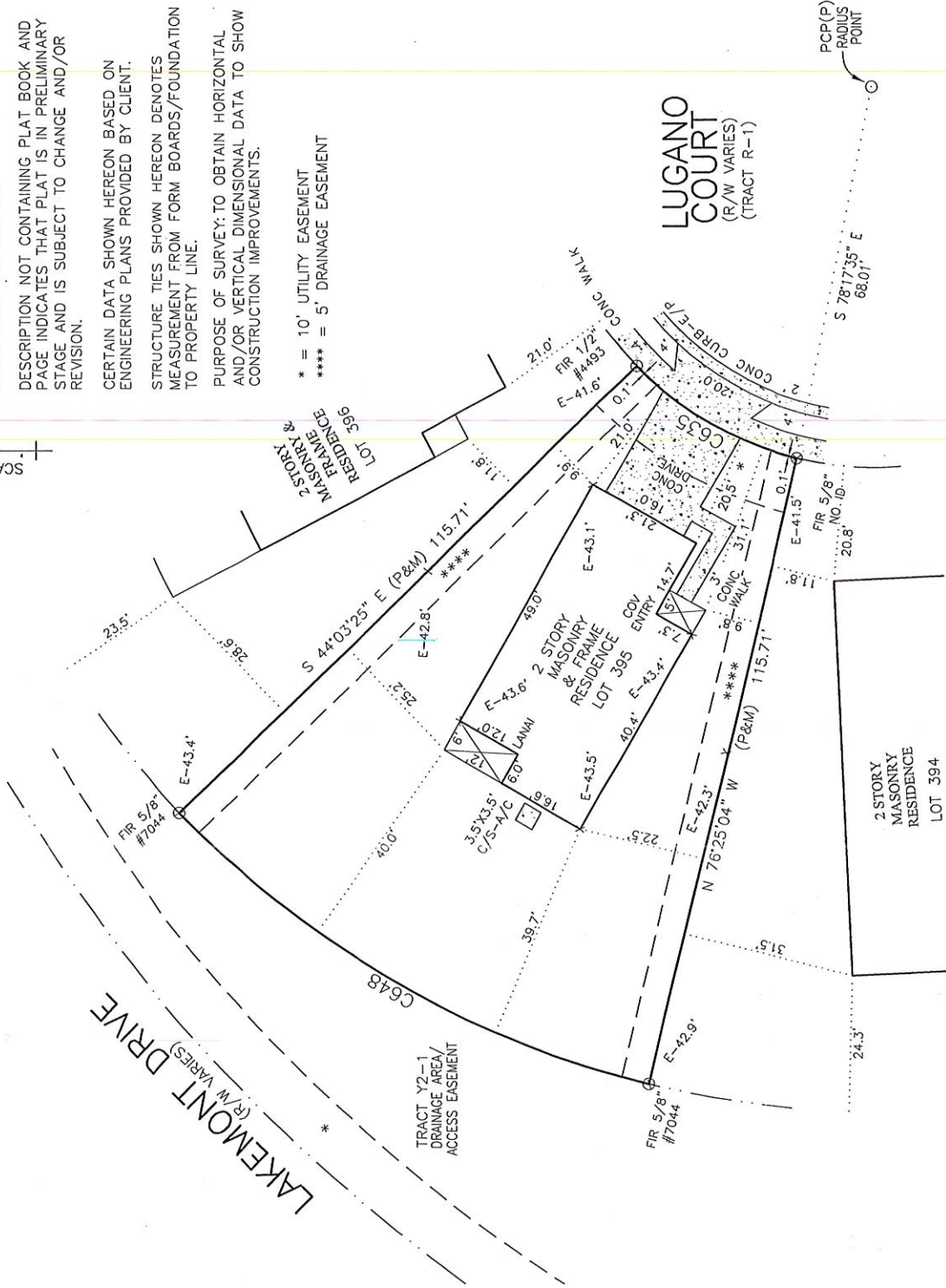
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CERTAIN DATA SHOWN HEREON BASED ON ENGINEERING PLANS PROVIDED BY CLIENT.

STRUCTURE TIES SHOWN HEREON DENOTES MEASUREMENT FROM FORM BOARDS/FOUNDATION TO PROPERTY LINE.

PURPOSE OF SURVEY: TO OBTAIN HORIZONTAL AND/OR VERTICAL DIMENSIONAL DATA TO SHOW CONSTRUCTION IMPROVEMENTS.

* = 10' UTILITY EASEMENT
**** = 5' DRAINAGE EASEMENT



LEGEND:

E-00.0 = EXISTING GRADE

CURVE DATA (P&M)

CURVE	RADIUS	ARC	CHORD	BEARING	DELTA
C635	60.00'	33.89'	33.44'	S 29°45'45" W	32°21'39"
C648	175.71'	99.24'	97.93'	N 29°45'45" E	32°21'39"

PREPARED FOR & CERTIFIED TO:

NORTH AMERICAN TITLE CO.
NORTH AMERICAN TITLE INSURANCE CO.
UNIVERSAL AMERICAN MORTGAGE CO., LLC
SHANNON SALAS AND DANIEL SALAS

LOWEST FLOOR ELEVATIONS:
LIVING AREA: 44.01'
GARAGE AREA: 43.56'
ELEVATIONS REFERENCED TO
NATIONAL GEODETIC VERTICAL
DATUM OF 1929, MEAN SEA
LEVEL= 00.00 FT.

DESCRIPTION:

LOT 395, MAP OR PLAT ENTITLED "LAKESIDE PHASE 1A, 2A, & 5", AS RECORDED IN PLAT BOOK 61, PAGES 27 THROUGH 62, OF THE PUBLIC RECORDS OF PASCO COUNTY, FLORIDA.

Tab 2



SHIP TO

Lakeside Community Dev District

13739 Lakemont Dr
Hudson, FL 34669

#0139534709

Quote Number

Quote Details

Bill To	Customer #	Ordered By	Order Date
Rizzetta and Company 5844 Old Pasco Rd, # 100 Wesley Chapel, FL 33544	0016379154	Lynn Hayes	01/08/2021
Order Method	Payment Terms	PO Number	Quote
Phone	Net 30 Days		N/A

Ship Loc	Part #	Description	Order Qty	Confirmed Qty	UOM	Unit Price	Extended Price	GL Code
Grounds								
FL16	909148	Bike Rack - Mighty Mite - 6 Bikes	3	0	EA	\$148.00	\$444.00	
		<i>Grounds</i>					\$444.00	
		<i>Tax</i>					\$0.00	
		<i>Subtotals</i>					\$444.00	

- Estimated Delivery Date is based on current stock availability and time of order placement.
- Factory Direct items are shipped directly from manufacturer.
- Delivery times vary depending on product/vendor.
- Some Factory Direct items are non-returnable. See product descriptions in catalog for details.
- Refused or cancelled orders are subject to restocking fee and return freight.
- All Special Orders and custom made-to-order factory direct items are NON-RETURNABLE.
- Damaged and shorted Factory Direct items must be reported to HD Supply within 3 business days.

Subtotal	\$444.00
Sales Tax	\$0.00
Additional Fees	\$0.00
Freight	\$114.10
Total	\$558.10

GL Description	Total Merchandise
Others/XXX	\$444.00
Total	\$444.00

Signature: _____

P.O Number (if applicable): _____

COMPLETE YOUR ORDER

Please contact us at **1-800-431-3000**
to confirm and place your order.



SHIP TO

Lakeside Community Dev District

13739 Lakemont Dr
Hudson, FL 34669

#0139534707

Quote Number

Quote Details

Bill To

Rizzetta and Company
5844 Old Pasco Rd, # 100
Wesley Chapel, FL 33544

Customer

0016379154

Ordered By

Lynn Hayes

Order Date

01/08/2021

Order Method

Phone

Payment Terms

Net 30 Days

PO Number

Quote

N/A

Ship Loc	Part #	Description	Order Qty	Confirmed Qty	UOM	Unit Price	Extended Price	GL Code
Grounds								
FL16	909143	Bike Rack - Single Sided 9 Bike	3	0	EA	\$629.00	\$1,887.00	
		<i>Grounds</i>					\$1,887.00	
		<i>Tax</i>					\$0.00	
		<i>Subtotals</i>					\$1,887.00	

- Estimated Delivery Date is based on current stock availability and time of order placement.
- Factory Direct items are shipped directly from manufacturer.
- Delivery times vary depending on product/vendor.
- Some Factory Direct items are non-returnable. See product descriptions in catalog for details.
- Refused or cancelled orders are subject to restocking fee and return freight.
- All Special Orders and custom made-to-order factory direct items are NON-RETURNABLE.
- Damaged and shorted Factory Direct items must be reported to HD Supply within 3 business days.

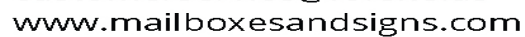
Subtotal	\$1,887.00
Sales Tax	\$0.00
Additional Fees	\$0.00
Freight	\$175.36
Total	\$2,062.36

GL Description	Total Merchandise
Others/XXX	\$1,887.00
Total	\$1,887.00

Signature: _____

P.O Number (if applicable): _____

COMPLETE YOUR ORDERPlease contact us at **1-800-431-3000**
to confirm and place your order.



Form Name: FFL #47

Page 1 of 2

The above quotation has been reviewed, agreed to and accepted by:

Quotation Number **TW2311RREV6**

PO No. _____

Signature _____

Print Name _____

Date _____

Ship To / Install at

Address _____

Contact Name _____

Telephone _____

Email: _____

Bill To **Same as above unless noted**

Address _____

Contact Name _____

Email _____

DISCLOSURE STATEMENT

* Prices valid for 30 days. * Not responsible for typographical errors. This quotation covers only those items listed above.

No other uses, specifications, abilities or guarantees are to be implied other than which is stated in writing from Forsite.

This document contains confidential and proprietary information that is the property of Forsite. It may not be shared, copied or used in whole or in part with third parties without the expressed written consent of Forsite.

Forsite is not responsible for checking local municipal codes. Please verify specifications with your municipality before placing an order.

INSTALLATIONS: If any obstacles (sub-surface or otherwise) are encountered that impede the progress of the job more than 15 minutes, the contractor will inform client and request that a change order be executed on a time and material basis

Hourly rate will be specified on this change order. Furthermore, Forsite will not be held responsible for any damage to the following:

shrubbery, decorative plants, underground sprinkler heads, irrigation, television/phone cables, septic tanks, or unmarked buried utilities.





Phone: (855) 537-0200

Fax: (724) 537-9313

3016 South Third St., Suite 201

Jacksonville, FL 32250

customerservice@forsite.us

www.mailboxesandsigns.com

Date: 01/12/2021

Customer Ref # / name: GRID 9 BIKE RACK

Quotation prepared for: LAKESIDE CDD

CO/RIZZETTA & COMPANY

5844 Old Pasco Rd.; Suite 100

Wesley Chapel, FL 33544

Lynn Hayes

lhayes@rizzetta.com

Quotation from: TOM WHITE

Contact information: TOMW@FORSITE.US, 813-245-1974

Form Name: FFL #47

Payment Terms

- Orders under \$3000; 100% due at time of order

*****To order: Please complete the required information below*****

Fax to: 724-537-9313, email to: customerservice@forsite.us or mail to FORSITE, P.O. box 51402, Jacksonville, FL 32240

Payment Method –(Order will not be placed into production until receipt of payment)

The above quotation has been reviewed, agreed to and accepted by:

Quotation Number TW2311RREV4

PO No.

Signature

Print Name

Date

Ship To / Install at

Address

Contact Name

Telephone

Email:

Bill To **Same as above unless noted**

Address

Contact Name

Email

DISCLOSURE STATEMENT

* Prices valid for 30 days. * Not responsible for typographical errors. This quotation covers only those items listed above.

No other uses, specifications, abilities or guarantees are to be implied other than which is stated in writing from Forsite.

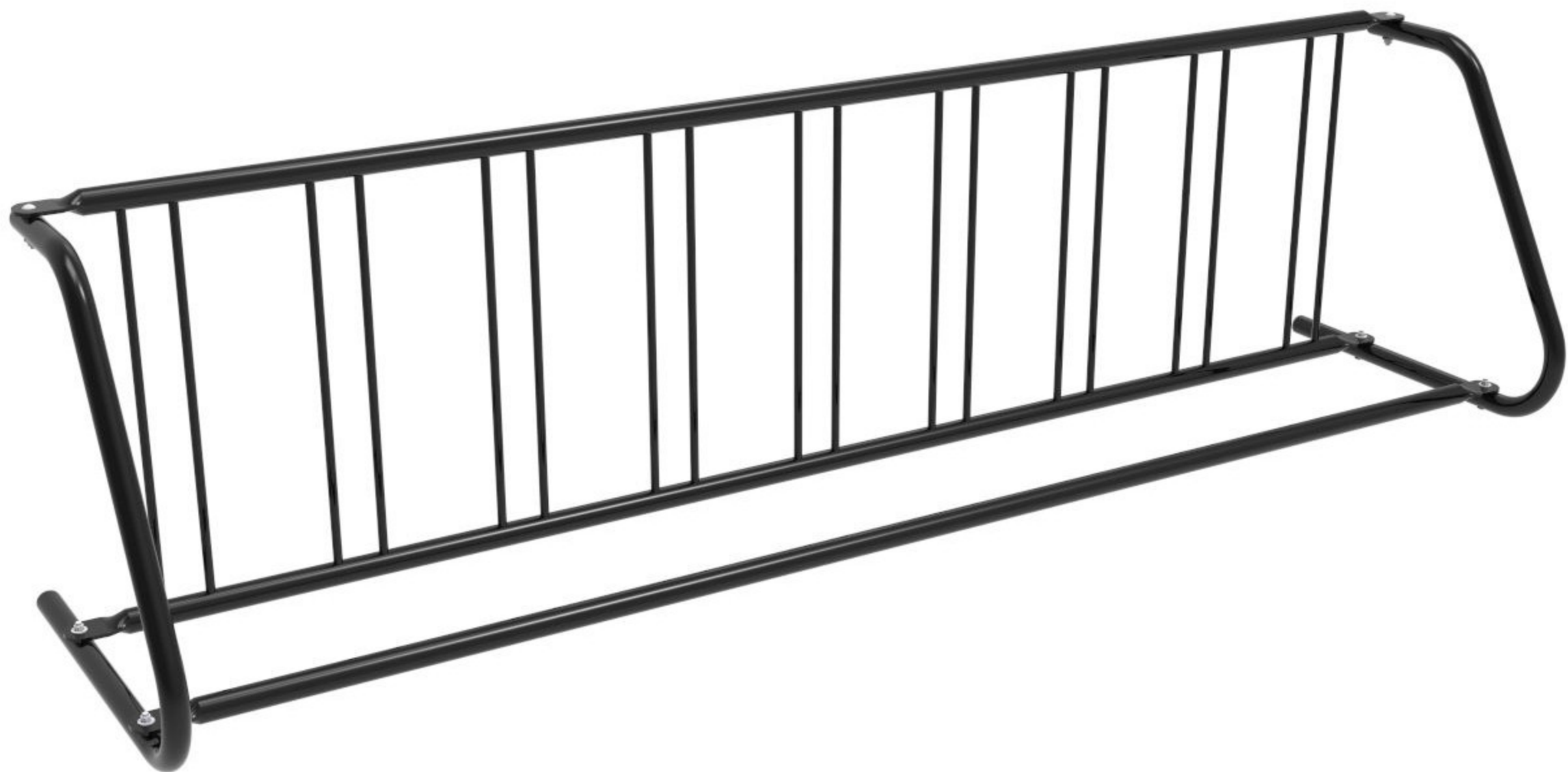
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shrubby, decorative plants, underground sprinkler heads, irrigation, television/phone cables, septic tanks, or unmarked buried utilities.





Phone: (855) 537-0200

Fax: (724) 537-9313

3016 South Third St., Suite 201

Jacksonville, FL 32250

customerservice@forsite.us

www.mailboxesandsigns.com

Date: 01/12/2021

Customer Ref # / name: GRID 10-BIKE RACK DOUBLE SIDE

Quotation prepared for: LAKESIDE CDD

CO/RIZZETTA & COMPANY

5844 Old Pasco Rd.; Suite 100

Wesley Chapel, FL 33544

Lynn Hayes

lhayes@rizzetta.com

Quotation from: TOM WHITE

Contact information: TOMW@FORSITE.US, 813-245-1974

Form Name: FFL #47

Payment Terms

- Orders under \$3000: 100% due at time of order

*****To order: Please complete the required information below*****

Fax to: 724-537-9313, email to: customerservice@forsite.us or mail to FORSITE, P.O. box 51402, Jacksonville, FL 32240

Payment Method –(Order will not be placed into production until receipt of payment)

The above quotation has been reviewed, agreed to and accepted by:

Quotation Number TW2311RREV5

PO No. _____

Signature _____

Print Name _____

Date _____

Ship To / Install at

Address _____

Contact Name _____

Telephone _____

Email: _____

Bill To **Same as above unless noted**

Address _____

Contact Name _____

Email _____

DISCLOSURE STATEMENT

* Prices valid for 30 days. * Not responsible for typographical errors. This quotation covers only those items listed above.

No other uses, specifications, abilities or guarantees are to be implied other than which is stated in writing from Forsite.

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Forsite is not responsible for checking local municipal codes. Please verify specifications with your municipality before placing an order.

INSTALLATIONS: If any obstacles (sub-surface or otherwise) are encountered that impede the progress of the job more than 15 minutes, the contractor will inform client and request that a change order be executed on a time and material basis

Hourly rate will be specified on this change order. Furthermore, Forsite will not be held responsible for any damage to the following:

shrubby, decorative plants, underground sprinkler heads, irrigation, television/phone cables, septic tanks, or unmarked buried utilities.



Tab 3



POOP 911 Tampa
11721 Manistique Way
New Port Richey Fl, 34654

January 10, 2021

Lakeside CDD

Proposal LS 01/2021

Description of services		Date: 01/120/2021
<i>Description</i>		Unit Price
Pet Waste Station installation, includes Can, post, bag dispenser, and pick up after you pet sign. All stations are secured in concrete.	14 stations	\$375.95 ea. \$5263.30 total
Total installation charge onetime fee:		\$5263.30
		Weekly / monthly
Weekly maintenance for 14 pet waste stations: once weekly pet waste station will be emptied and pick up bags replenished (14K bags annually) Additional pick up bags may be need and can be purchased. Community dumpster will be used when available foe weekly service.	14 @ 7.95	\$111.30/\$482.30
	Amount due Monthly	\$482.30

Tab 4

**MINUTES OF MEETING
LAKESIDE COMMUNITY DEVELOPMENT DISTRICT**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The regular meeting of the Board of Supervisors of the Lakeside Community Development District was held on **Tuesday, December 15, 2020 at 11:04 a.m.**, at the offices of Rizzetta & Company Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Present and constituting a quorum:

Jack Koch	Board Supervisor, Chairman
Samantha Manning	Board Supervisor, Vice Chairman
Christina Brooks	Board Supervisor, Assistant Secretary
Edgar Marquis Jr.	Board Supervisor, Assistant Secretary
Linda Ramlot	Board Supervisor, Assistant Secretary

Also Present:

Al Belluccia	District Engineer, Florida Design
Lynn Hayes	District Manager, Rizzetta & Company, Inc.
Alyssa Willson	District Counsel, Hopping Green & Sams
Jason Liggett	Field Services, Rizzetta & Company, Inc.
Bryan Schaub	Field Services, Rizzetta & Company, Inc.
	<i>(joined the meeting at 11:06 a.m.)</i>

FIRST ORDER OF BUSINESS

Call to Order

Mr. Hayes called to order and performed roll call and confirmed a quorum.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

No audience was present.

THIRD ORDER OF BUSINESS

Administer Oath of Office to Newly Elected Supervisors

Mr. Hayes, a Notary Public in the State of Florida, administered the oath of office to the newly elected supervisors in attendance.

Christina Brooks and Edgar Marquis Jr. swore and affirmed to the oath as read into

the record.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2021-01,
Designating Officers of the District**

Mr. Hayes presented Resolution 2021-01, Designating Officers of the District.

On a Motion by Ms. Manning, seconded by Ms. Ramlot, with Mr. Koch, Ms. Brooks and Mr. Marquis in favor and Ms. Manning and Ms. Ramlot opposed, the Board of Supervisors appointed Jack Koch as Chairman, for the Lakeside Community Development District.

On a Motion by Mr. Marquis, seconded by Ms. Brooks, with all in favor, the Board of Supervisors appointed Samantha Manning as Vice Chairman, for the Lakeside Community Development District.

On a Motion by Ms. Manning, seconded by Mr. Koch, with all in favor, the Board of Supervisors appointed Linda Ramlot, Christina Brooks, Edgar Marquis Jr., Lynn Hayes, and Matt Huber, as Assistant Secretaries for the Lakeside Community Development District.

On a Motion by Ms. Ramlot, seconded by Mr. Koch, with all in favor, the Board of Supervisors adopted Resolution 2021-01, Re-Designating Officers of the District, for the Lakeside Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Minutes of the Board
of Supervisors Meeting held on
October 28, 2020**

Mr. Hayes presented the minutes and inquired if there were any amendments.
There were none.

On a Motion by Ms. Brooks, and seconded by Mr. Koch, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors Meeting held on October 28, 2020, as presented, for the Lakeside Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance Expenditures for October
and November 2020**

Mr. Hayes presented the Operation and Maintenance Expenditures for October (\$20,615.78) and November (\$10,970.16) 2020.

On a Motion by Mr. Koch, seconded by Ms. Manning, with all in favor, the Board of Supervisors ratified the October (\$20,615.78) and November (\$10,970.16) payments of

the Operation & Maintenance Expenditures, for the Lakeside Community Development District.

SEVENTH ORDER OF BUSINESS

**Presentation of Field Inspection
Report- November with Landscaper's
Comments**

Mr. Schaub and Mr. Liggett presented the November Field Inspection Report dated November 9, 2020 and the landscaper's responses. A discussion ensued.

EIGHTH ORDER OF BUSINESS

**Presentation of Field Inspection
Report- December**

Mr. Schaub presented the Field Inspection Report dated December 3, 2020. Discussion ensued about deficiencies noted with the current landscape vendor.

NINTH ORDER OF BUSINESS

**Consideration of Landscape and
Irrigation Maintenance Request for
Proposals Project Manual**

The Board discussed the RFP process and decided the table the formal RFP process. A discussed ensued and the Board requested bids from smaller landscaping companies to resolve all outstanding items within a certain timeframe.

On a Motion by Ms. Manning, seconded by Mr. Koch the board approved the RFP project manual in substantial form subject to incorporation of District Counsel comments, for the Lakeside Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Survey Quotes for Lugano
Court-CDD Boundary Issues**

Mr. Belluccia presented two survey quotes and explained the options. Discussion ensued.

On a Motion by Ms. Ramlot, seconded by Mr. Marquis Jr., with all in favor, the Board of Supervisors authorized the District Manager to send certified letters to residents on Lugano Court requesting them to provide their property lot survey to address boundary concerns on Lugano Court, for the Lakeside Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Traffic Calming
Device Quotes for Lakemont Drive**

Mr. Belluccia presented five traffic calming device options which included speed humps, speed cushions, speed tables, radar signs and transverse rumble strips. He

indicated the Board of supervisors can selection two options. A brief discussion ensued and the Board decided to table any action until the District Engineer provides quotes for each type of traffic calming device.

On a Motion by Ms. Ramlot, seconded by Ms. Manning, with all in favor, the Board of Supervisors authorized the District Engineer to provide quotes for each type of traffic calming device, for the Lakeside Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Re-allocating FY
2019-2020 General Fund Dollars to the
Reserve Fund Account**

Mr. Hayes reviewed the September 30, 2020 Financial Statement of Revenues & Expenditures and noted that the General Fund balance FY 2019-2020 was \$258,502. He recommended moving \$200k from the General Fund to the Reserve Fund Account and leave the remainder of \$58,502 as a cushion FY 2020/2021 General Fund expenses.

On a Motion by Ms. Manning, seconded by Mr. Koch, with all in favor, the Board of Supervisors approved moving \$200,000 from the General Fund to the FY 2020-2021 Reserve Fund Account, for the Lakeside Community District.

THIRTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Ms. Wilson presented and explained the quit claim deed.

On a Motion by Mr. Koch, seconded by Ms. Manning, with all in favor, the Board of Supervisors approved the quit claim deed in substantial form subject to District Counsel and District Engineer revisions, for the Lakeside Community District.

B. District Engineer

Mr. Belluccia discussed the observation of pier erosion and provided options to mitigate a potential tripping hazard and reduce further erosion. Discussion ensued.

On a Motion by Ms. Ramlot, seconded by Ms. Manning, with all in favor, the Board of Supervisors authorized the District Engineer to obtain quotes from contractors to build a retaining wall, for the Lakeside Community District.

C. District Manager

Mr. Hayes indicated the next regular meeting is scheduled for January 27, 2020 at 5:00 p.m. at the offices of Rizzetta & Company located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

On a Motion by Ms. Manning, seconded by Mr. Marquis Jr., with all in favor, the Board of Supervisors changed the meeting time for the January 27, 2021 to 11:00 a.m. and the March 24, 2021 meeting to 5:00 p.m., for the Lakeside Community District.

FOURTEENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Koch would like to schedule a CDD/HOA workshop on March 24, 2021 at 4:00 p.m. at the Lakeside Amenities Center located at 13739 Lakemont Dr., Hudson, FL 34669.

FIFTEENTH ORDER OF BUSINESS

Adjournment

Mr. Hayes stated that if there was no more business to come before the Board than a motion to adjourn would be in order.

On a Motion by Mr. Koch, seconded by Ms. Brooks, with all in favor, the Board of Supervisors adjourned the meeting at 12:50 p.m. for the Lakeside Community Development District.

Secretary/Assistant Secretary

Chairman/Vice Chairman

Tab 5

LAKESIDE COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FL 33544

Operation and Maintenance Expenditures December 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2020 through December 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$48,747.36**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Lakeside Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

Vendor Name	Check #	Invoice Number	Invoice Description	Invoice Amount
Alexander C Conran	000845	AC111220	Off-Duty State Trooper 11/20	\$ 225.00
Alexander C Conran	000852	AC112020	Off-Duty State Trooper 11/20	\$ 225.00
Alexander C Conran	000852	AC112420	Off-Duty State Trooper 11/20	\$ 225.00
Alexander C Conran	000869	AC121120	Off-Duty State Trooper 12/11/20	\$ 225.00
Angel Luis Alvarado	000851	AA112120	Off-Duty State Trooper 11/20	\$ 225.00
Angel Luis Alvarado	000851	AA112720	Off-Duty State Trooper 11/20	\$ 225.00
Angel Luis Alvarado	000861	AA120520	Off-Duty State Trooper 12/20	\$ 225.00
Anthony W Palese	000857	AP112820	Off-Duty State Trooper 11/20	\$ 225.00
Aquagenix	000843	4095551	Aquatic Services for 11 Ponds 11/20	\$ 875.00
Aquagenix	000865	4098190	Aquatic Services for 11 Ponds 12/20	\$ 875.00
Brightview Landscape Services, Inc.	000844	7059483	Monthly Landscape Maintenance 11/20	\$ 8,099.42
Brightview Landscape Services, Inc.	000844	7105852	Ornamental Fertilizer Application 11/20	\$ 175.00

Lakeside Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

Vendor Name	Check #	Invoice Number	Invoice Description	Invoice Amount
Brightview Landscape Services, Inc.	000866	7117090	Monthly Landscape Maintenance 12/20	\$ 8,099.42
Christina Brooks	000867	CB121520	Board Of Supervisors Meeting 12/15/20	\$ 200.00
Florida Design Consultants, Inc.	000846	41845	Engineering Services 10/20	\$ 440.00
Florida Design Consultants, Inc.	000870	41978	Engineering Services 11/20	\$ 962.50
Hopping Green & Sams	000854	118841	Legal Services 10/20	\$ 3,675.32
Jack D Hypes	000847	JH111320	Off-Duty State Trooper 11/20	\$ 225.00
Jack D Hypes	000863	JH113020	Off-Duty State Trooper 11/20	\$ 225.00
Jack D Hypes	000871	JH120620	Off-Duty State Trooper 12/06/20	\$ 225.00
Jack D Hypes	000871	Jh121020	Off-Duty State Trooper 12/10/20	\$ 225.00
Jack D Hypes	000871	JH121220	Off-Duty State Trooper 12/12/20	\$ 225.00
Jack William Koch	000873	JK121520	Board Of Supervisors Meeting 12/15/20	\$ 200.00
Jayman Enterprises, LLC	000855	1357	Purchase And Installed New 3" Fluted Pole 11/20	\$ 575.00

Lakeside Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

Vendor Name	Check #	Invoice Number	Invoice Description	Invoice Amount
Jeremy R Cohen	000862	JC-120120	Scheduler's Fee 12/20	\$ 225.00
Jeremy R Cohen	000862	JC120120	Off-Duty State Trooper 12/20	\$ 225.00
Jeremy R Cohen	000862	JC120320	Off-Duty State Trooper 12/20	\$ 225.00
Jeremy R Cohen	000868	JC120720	Off-Duty State Trooper 12/07/20	\$ 225.00
K. Johnson's Lawn & Landscaping, Inc.	000872	17523	Mowed 16 Pond Banks 09/20	\$ 3,200.00
K. Johnson's Lawn & Landscaping, Inc.	000872	17564	Monthly Landscape 09/20	\$ 630.00
K. Johnson's Lawn & Landscaping, Inc.	000856	17622	Monthly Landscape Maintenance 10/20	\$ 630.00
K. Johnson's Lawn & Landscaping, Inc.	000856	17640	Mowed 16 Pond Banks 10/20	\$ 3,200.00
K. Johnson's Lawn & Landscaping, Inc.	000856	17645	Mowed 16 Pond Banks 11/20	\$ 3,200.00
K. Johnson's Lawn & Landscaping, Inc.	000856	17646	Monthly Landscape Maintenance 11/20	\$ 630.00
Linda Ramlot	000875	LR121520	Board Of Supervisors Meeting 12/15/20	\$ 200.00
Patrick Elmore	000853	PE111920	Off-Duty State Trooper 11/20	\$ 225.00

Lakeside Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

Vendor Name	Check #	Invoice Number	Invoice Description	Invoice Amount
Patrick Elmore	000853	PE112220	Off-Duty State Trooper 11/20	\$ 225.00
Rizzetta & Company, Inc.	000848	INV0000054661	District Management Fees 12/20	\$ 4,059.84
Rizzetta Technology Services, LLC	000849	INV0000006576	Email & Website Hosting Services 12/20	\$ 175.00
Robert J Schwarz	000850	RS111020	Off-Duty State Trooper 11/20	\$ 225.00
Robert J Schwarz	000850	RS111120	Off-Duty State Trooper 11/20	\$ 225.00
Robert J Schwarz	000858	RS111620	Off-Duty State Trooper 11/20	\$ 225.00
Robert J Schwarz	000858	RS112520	Off-Duty State Trooper 11/20	\$ 225.00
Suncoast Rust Control Inc.	000876	02869	Commercial Monthly Rust Control Service 10/20	\$ 700.00
Suncoast Rust Control Inc.	000876	02941	Commercial Monthly Rust Control Service 11/20	\$ 700.00
Suncoast Rust Control Inc.	000876	03021	Commercial Monthly Rust Control Service 12/20	\$ 700.00
Times Publishing Company	000860	0000121588 11/11/20	Account 117744 Legal Advertising 11/20	\$ 100.00
Times Publishing Company	000877	0000127379 12/06/20	Account 117744 Legal Advertising 12/20	\$ 133.50

Lakeside Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

Vendor Name	Check #	Invoice Number	Invoice Description	Invoice Amount
Timothy J Sleyzak II	000859	TS111520	Off-Duty State Trooper 11/20	\$ 225.00
Timothy J Sleyzak II	000864	TS120420	Off-Duty State Trooper 12/20	\$ 225.00
Withlacoochee River Electric Coop., Inc.	000878	Electric Summary 11/20	Summary Billing 11/20	<u>\$ 687.36</u>
Report Total				<u>\$ 48,747.36</u>

Tab 6

LAKE SIDE

FIELD INSPECTION REPORT



January 15, 2020
Rizzetta & Company
Jason Liggett - Field Services Manager



Rizzetta & Company
Professionals in Community Management

SUMMARY, MAIN ENTRANCE & HUDSON AVE

General Updates, Recent & Upcoming Maintenance Events.

Continue treating Ornamental Grasses for insects, property-wide.

Continue to work on weed and vine control in plant beds, remove/replace dead bed plants.

Note for the board , we have a lot of areas with frost damage. This will repair itself in the spring.

Measure, remove and replace all dead turf areas property-wide.

The following are action items for Brightview to complete. Please refer to the item # in your response listing action already taken or anticipated time of completion. **Red text** indicates deficient from previous report. **Bold Red text** indicates deficient for more than a month. **Green text** indicates a proposal has been requested. **Blue** indicates irrigation.

1. **In the center island at the Lakeside entrance remove weeds from Liriope stands.**

2. **Remove any dead Knockout Roses in the center island at the main entrance.(Pic 2)**



7. Treat Jasmine Minima at the Main Entrance monument sign with a selective herbicide.

8. During bi-weekly service remove trash litter from beds throughout property.

9. **On Hudson Ave, Brightview has cutback the African Iris. However, this was done by a mower causing rutting in the beds. Please repair damage from mower tires.(Pic 9)**



3. Treat and Diagnose Browning Parsoni Juniper at Center Island Entrance bed.
Remove vines from Juniper also.

4. What is the Date for the Annual Install?

5. Diagnose and treat declining Walters Viburnum at the main Entrance Monument sign.

6. Treat Agapanthus on both sides of the Main Entrance for tip fungus.

10. On Hudson Avenue continue to treat the declining Walters viburnum.

11. Remove vines from Parsoni Juniper on the Eastside of Hudson Avenue berm.



LAKEMONT & HIGGINS, CREST LAKE DRIVE

12. Continue to improve detail in the ROW bed on Lakemont Drive.
13. Fakahactchee grasses have been cutback on Lakemont Drive continue to monitor regrowth.
14. Continue to monitor Awabuki Viburnum that was cutback extensively. It is struggling in some areas.
15. Remove Magnolia Tree droppings on Lakemont Drive. This goes for the entire community.
16. Remove vines from Parsoni Juniper in the Inbound bed frontage on Lakemont Drive.
17. Treat beds weed in the Inbound beds on Lakemont Drive before Newport Shores Drive.
18. Remove vines in Hollie on the outbound side of Lakemont Drive in the One-Way Island.
19. Remove two dead hollies in the bed on the Outbound side of Lakemont Drive. This is in one-way island.(Pic 19)



20. Diagnose and treat Loropetalum on the outbound side of Lakemont Drive.
21. Cutback Aztec Grasses on the Outbound side of Lakemont Drive right before Higgins Lane.

22. Remove Magnolia Leaf droppings at the Higgins Lane Center Island.
23. Cutback grasses on the Northside of Higgins Lane. Treat for spider mites.
24. Remove dead Knockout roses on the Northside of Higgins Lanes.
25. Eradicate bed weeds in Inbound Lane beds on Higgins Lane right before Lugano Court.
26. Cutback grasses on both Higgins Road and Crest Lake Drive.
27. Remove dead from African Iris throughout Higgins Road and the park area.(Pic 27)



28. Remove suckers from African Iris at the Crest Lake Drive walking park.
29. Detail out beds at the lift station on Crest Lake Drive for woody debris.
30. Diagnose and treat declining Walter Viburnum on Crest Lake Drive.
31. Diagnose and treat declining Indian Hawthorne on Crest Lake Drive.
32. Prune oak tree on the fence line in the last common area on Crest Lake Drive.(Pic 32)



NEWPORT SHORES, OPOPKA STREET

32



- 33. Cutback and treat Fakahatchee grasses at the Newport Shores common area tract.
- 34. Remove palm chutes coming up through Fakahatchee grasses on the East side of the Newport Shores common area tract.
- 35. Remove dead from African Iris on the fence line of the Newport Shores common area tract.
- 36. Detail out the Southwest bed at the Newport Shores Entry park. Cutback grasses in this area and treat for spider mites.
- 37. Remove dead from African Iris at the Opopka Street entrance.
- 38. Diagnose and treat Walters Viburnum at the Opopka street Entrance.
- 39. During my inspection I noticed tree trimming being done on Hudson Avenue. This is being done for the Power Lines. Some of the trees were cutback into weird shapes, this could cause damage to the trees in the future. (Pic 39)>

<39



Tab 7



Maintenance, Design & Installation

Residential & Commercial

Mowing, Irrigation, Landscape & Lighting

4511 Bethlehem Road, Plant City, Florida 33566 C. (813) 312-5217 O. (877) 220-0828

Lakeside CDD – Clean-up & Enhancement Proposal

Task	Details	Total Price
Landscape Removal & Disposal	Remove plant material and mulch – #1 Area starting at the far East end of the property up to the Main entrance (Lakemont Ave). Stopping approximately 50 ft short of the entrance to match up with the map marked in red. #2 Area from Lakemont entrance heading west all the way to Opopka St. entrance stopping short of entrance again about 50 ft to match map drawn out. #3 Area behind the wall along Newport Shores Dr. 2 ft strip	\$9,325.58
Sod & Installation	Sodding the existing mulch bed areas with Bahia sod listed below in #1-#2 and leaving circle rings around all large trees, crepes and palms for mulch. Sodding with Floratam sod below for #3.	\$40,524.61
#1	Area starting at the far East end of the property up to the Main entrance (Lakemont Ave). Stopping approximately 50 ft short of the entrance to match up with the map marked in red. (47,000 Sqft)	\$0.385 Sqft
#2	Area from Lakemont entrance heading west all the way to Opopka St. entrance stopping short of entrance again about 50 ft to match map drawn out. (55,749 Sqft)	\$0.385 Sqft
#3	Area behind the wall along Newport Shores Dr. 2 ft strip (1,952 Sqft)	\$0.495 Sqft

Mulching	Apply and create a small ring using mini pine bark mulch (25yd) to every tree within areas listed above in #1-#3	\$1,375.00
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Total Price: \$51,225.19

***Labor, Sales tax, Materials included in estimate shown above.**

Notes from Project Manager: All irrigation lines will be capped and marked prior to removal of plant material and mulch.

Disclaimer: Any irrigation deficits, warranties, or lack of in result to insufficient watering of newly installed sod is not the financial responsibility of Henderson Outdoor. Henderson Outdoor is not responsible for irrigation damages. Henderson Outdoor and its affiliates/partners are not responsible for damages to unmarked water, electric, gas, cable and/or other mechanical lines on property, unlevelled ground such as ditches or swales caused by installation or service. Damages to marked lines are unforeseen and are not the financial responsibility of Henderson Outdoor or its affiliates. Henderson Outdoor is required by Florida Law to call Locates prior to any digging. Locate processing takes approximately 48-72 hours. Yard waste includes up to 3 tons. Each additional 1 ton will be the responsibility of Lakeside CDD for separate invoice at \$95 per ton over the included amount.

Contract terms: Contract bid is solely for the above-mentioned items.

Customer Signature

Date

Henderson Outdoor

Date



Quality – Communication – Attention To Detail – Proactive Solutions

Lakeside CDD



Brian Stahl
813.255.1855
BRIANS@TRIMACOUTDOOR.COM
TRIMACOUTDOOR.COM

FULL SERVICE LANDSCAPE MANAGEMENT

JACKSONVILLE – ORLANDO – W PALM BEACH- FT LAUDERDALE – FT MYERS – TAMPA



Approach

- We Strive To Be The Best, Not The Biggest.
- Companywide Focus on Quality
- Customer Service At All Times
- Detail Oriented
- Proactive Solutions
- Consistent Communication
- Internal Communication
- Accountability
- Long Term Relationship Building
- Careful Planning
- Creative Problem Solving
- Take Charge & Accept Responsibility
- Understand Expectations, Deliver Results
- Active Owner
- Horticultural Expertise
- Dedication To a Strong Ethical Standard
- Safety Oriented
- Staff Share A Common Vision- "Customer Service Equals Success"

Innovative Problem Solving

SITE INSPECTION AND THE PROPOSAL PROCESS

As we began this proposal process, we looked at all current site conditions such as slopes, turf, shrub and tree health, maintenance access, mowing challenges and obstacles to arrive at our man hour projections. Once those calculations and measurements were compiled using our formulas, and spreadsheets, we derived a plan of attack to provide resolution to those challenges. On the following pages we will outline our plan to improve the overall site conditions. We will fill you in on our systematic approach to providing the services that will benefit your property. At Trimac Outdoor we have built a team of quality industry professionals that are like minded in their approach and passion for quality and customer service. This is the reason, we at Trimac Outdoor are confident in our ability to provide premier, full service landscape management that will offer high value to you and your property.


CUSTOM SOLUTIONS

At Trimac Outdoor we understand the difference in just maintaining a property and managing the landscape comprehensively. Landscape management is much more than mowing and trimming. Landscape management is about integration and synchronization of a multitude of necessary tasks that need to be completed with precise timing. Our maintenance plans include a proactive approach to identify threats to the appearance of your landscaping, while also creating the opportunity for landscape enhancements. We operate in minute details, that will allow your landscape to stand out. We formulate your landscape maintenance plan so that you have manicured turf, immaculate landscape beds, healthy vibrant trees and shrubs, and high impact flower displays. We are committed to getting the details right, so that you get the most curb appeal possible for your property.



Authorization for Extra Work



Job Name:		Lakeside CDD		
Attention: RE: City, ST: Estimator Date:	Jason Liggett		Tampa, Florida Phone: (813)255-1855	
	Bed replacement/cleanup			
	Hudson, FL		Work Classification Irrigation _____ Tree Trimming _____ Enhancements X Other	
	Brian Stahl			
	January 18, 2021			

Material and Labor Based on the Following Landscape Enhancements

DESCRIPTION	SIZE	QTY	UNIT COST	EXT'D COST
			\$	\$ -
Removal, disposal, and prep for sod of appx 47,200 square feet of bed space.		1	\$ 8,500.00	\$ 8,500.00
				\$ -
Installation of Bahia Sod	Sq. Ft.	45,000	\$ 0.70	\$ 31,500.00
			\$	\$ -
Installation of St. Augustine Sod	Sq. Ft.	2200	\$ 1.50	\$ 3,300.00
			\$	\$ -
Clean up of other beds throughout community		1	\$ 4,200.00	\$ 4,200.00
				\$ -
			\$	\$ -
			\$	\$ -
			\$	\$ -
			\$	\$ -
			\$	\$ -
			\$	\$ -
			\$	\$ -
			\$	\$ -
			\$	\$ -
Irrigation Enhancements and/or adjustments to provide proper coverage to all specified areas			\$	\$ -
SUB-TOTAL:			\$ 47,500.00	
Tax % (if Applicable)		0.00%	TAX:	
TOTAL:			\$ 47,500.00	

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained All materials shall conform to bid specifications.
2. Work Force: Contractor shall designate a qualified representative with experience in landscape maintenance/construction be competent and qualified, and shall be legally authorized to work in the U.S.
3. License and Permits: Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. Taxes: Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. Insurance: Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will \$1,000,000 limit of liability.

6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any liabilities that arise out the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be that occurs from Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the Client/Owner.
7. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring
8. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon become an extra charge over and above the estimate.
9. **Access to Jobsite:** Client/Owner shall provide all utilities to perform the work. Client/Owner shall furnish access to all parts of perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable perform the work as reasonably practical after the owner makes the site available for performance of the work.
10. **Invoicing:** Client/Owner shall make payment to Contractor within thirty (30) days upon receipt of invoice. In the event the work shall require more than thirty (30) days, a progress bill will be presented by month end and shall be paid within Thirty (30) days
11. **Termination:** This Work Order may be terminated by the Client/Owner with or without cause, upon seven (7) work days advance will be required to pay for all materials purchased and work completed to the date of termination and reasonable charges incurred in
12. **Assignment:** The Client/Owner and the Contractor, respectively, bind themselves, their partners, successors, assignees and legal other party with respect to all covenants of this Contract. In the event of sale or transfer of Client/Owner's interest in its business subject of this agreement, Client/Owner must first obtain the written consent of Contractor for the assignment of any interest in this
13. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual company will not be liable for any additional costs or damages for additional work not described herein, or liable for any conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the defects in the Contract Documents are the sole responsibility of the Owner. If the Client/Owner must engage a licensed engineer, design professional, any costs concerning these Design Services are to be paid by the Client/Owner directly to the designer involved.

Acceptance of this Contract

Contractor is authorized to perform the work stated on the face of this Contract. Payment will be 100% due at time of billing. If payment has not been received by Trimac Outdoor within Thirty(30) days after billing, Trimac Outdoor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1.5% per or the highest rate permitted by law, will be charged on unpaid balance 45 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY.

APPROVAL INFORMATION:

Note: Trimac Outdoor Can Not Warranty Any Sod and/or Plant Material With Out Proper Irrigation Coverage

Authorized By:

Date:

Work Order #:

Tab 8

name: Kirk Wagner
email: kirk.wagner@dbiservices.com
phone: 813.627.8710
company: Aquagenix Tampa

report group: Lakeside CDD
title: Jan 2021 Report
created: 1/14/21, 9:15 AM
modified: 1/14/21, 11:05 AM
item count: 13

(1)



created: 1/14/21, 10:29 AM
modified: 1/14/21, 10:29 AM
taken by app: Yes
group: Lakeside Pond 1
description: Current condition: Good, low water level
Service performed: Inspection and treat as needed
Recommendations: None

(2)



created: 1/14/21, 10:28 AM
modified: 1/14/21, 10:28 AM
taken by app: Yes
group: Lakeside Pond 2
description: Current condition: Good, low water level
Service performed: Inspection and treat as needed
Recommendations: None

(3)



created: 1/14/21, 9:55 AM
modified: 1/14/21, 9:55 AM
taken by app: Yes
group: Lakeside Pond 3
description: Current condition: Good with no observable issues
Service performed: Inspection and treatment as needed
Recommendations: None

(4)



created: 1/14/21, 9:51 AM
modified: 1/14/21, 9:51 AM
taken by app: Yes
group: Lakeside Pond 4
description: Current condition: Good with minimal water.
Service performed: Inspection and treat as needed
Recommendations: None

name: Kirk Wagner
email: kirk.wagner@dbiservices.com
phone: 813.627.8710
company: Aquagenix Tampa

report group: Lakeside CDD
title: Jan 2021 Report
created: 1/14/21, 9:15 AM
modified: 1/14/21, 11:05 AM
item count: 13

(5)



created: 1/14/21, 9:18 AM
modified: 1/14/21, 9:18 AM
taken by app: Yes
group: Lakeside Pond 5
description: Current condition: Water levels very low to dry
Service performed: Inspection and treat as needed
Recommendations: None

(6)



created: 1/14/21, 9:32 AM
modified: 1/14/21, 11:01 AM
taken by app: Yes
description: Pond 6

Currently not under contract to treat. Needs to be brought under contract due to the amount of new homes built around this retention area

(7)



created: 1/14/21, 9:24 AM
modified: 1/14/21, 9:24 AM
taken by app: Yes
group: Lakeside Pond 7
description: Current condition: Good to excellent. Minimal shoreline weeds and grasses
Service performed: Continue treating shoreline as needed
Recommendations: None

(8)



created: 1/14/21, 10:06 AM
modified: 1/14/21, 10:06 AM
taken by app: Yes
group: Lakeside Pond 13
description: Current condition: Overall good. Some algae and weed growth
Service performed: Treat algae and aquatic weeds
Recommendations: Launch boat to treat cattails and aquatic vegetation where shoreline treatment is not getting coverage

name: Kirk Wagner
email: kirk.wagner@dbiservices.com
phone: 813.627.8710
company: Aquagenix Tampa

report group: Lakeside CDD
title: Jan 2021 Report
created: 1/14/21, 9:15 AM
modified: 1/14/21, 11:05 AM
item count: 13

(9)



created: 1/14/21, 10:09 AM
modified: 1/14/21, 10:09 AM
taken by app: Yes
group: Lakeside Pond 14
description: Current condition: Good with some plutonic algae
Service performed: Inspection and treat algae
Recommendations: None

(10)



created: 1/14/21, 10:12 AM
modified: 1/14/21, 10:12 AM
taken by app: Yes
group: Lakeside Pond 15
description: Current condition: Good with no water
Service performed: Inspection and treat where needed
Recommendations: None

(11)



created: 1/14/21, 10:17 AM
modified: 1/14/21, 10:17 AM
taken by app: Yes
group: Lakeside Pond 16
description: Current condition: Acceptable. Cattails growth is nearing unacceptable condition
Service performed: Inspection and shoreline treatment of aquatic vegetation
Recommendations: Implementation of a plan to bring cattail population to a manageable level

(12)



created: 1/14/21, 10:24 AM
modified: 1/14/21, 10:24 AM
taken by app: Yes
group: Lakeside Pond 17
description: Current condition: Low water has exposed littoral shelf, otherwise in good shape
Service performed: Inspection and treat as needed
Recommendations: None

name: Kirk Wagner
email: kirk.wagner@dbiservices.com
phone: 813.627.8710
company: Aquagenix Tampa

report group: Lakeside CDD
title: Jan 2021 Report
created: 1/14/21, 9:15 AM
modified: 1/14/21, 11:05 AM
item count: 13

(13)



created: 1/14/21, 11:05 AM
modified: 1/14/21, 11:05 AM
taken by app: No
description: Currently there are several retention ponds not under contract that are now surrounded by homes. Aquagenix recommends that these ponds be brought under management of the contract. Ponds, #6, #9, #10, #11 and #12

This concludes the aquatics report for the most recent service visit

Tab 9



FLORIDA DESIGN
CONSULTANTS, INC.
— THINK IT. ACHIEVE IT. —

Memorandum

To: Lakeside CDD

From: Florida Design Consultants, Inc.

Date: January 13, 2021

Subject: Traffic Calming

As requested, Florida Design Consultants, Inc. (FDC) has investigated alternatives to assist the CDD with efforts to reduce traffic speeds on Lakemont Drive.

Previously, we submitted photos of some possible alternatives, along with the pros and cons of each. A summary of these follows:

1. **Speed Humps** – can be constructed of asphalt, plastic, or rubber. These devices slow vehicles to 10-20 mph (including emergency vehicles)
2. **Speed Cushions** – similar to speed humps, but with widely spaced gaps that allow emergency vehicles to pass through without crossing the humps, while the spacing of the gaps is too wide for passenger vehicles. These devices slow vehicles to 15-20 mph, but tend to encourage vehicles to swerve to center in order to pass one side of vehicle through the gap
3. **Speed Tables** – similar in design, but longer and flatter than speed humps making them less aggressive and smoother to pass over. These devices slow traffic to 20-25 mph
4. **Radar Signs** – These devices register the speed of a vehicle and then display it for the driver to see. May have limited effectiveness in slowing traffic; highest initial cost, although solar model can reduce cost of installing electric power to device

5. **Rumble Strips** – low cost device with limited effectiveness at reducing traffic speeds; not typically intended for speed control and not recommended for residential neighborhoods due to unwanted noise
6. **All Way Stop** – another alternative not previously specified is converting each intersection to an all way stop, forcing traffic to stop and restart – limiting maximum speeds between intersections; not typically thought of as a traffic calming method and may be more regulated by the County

The estimated cost of each of the above alternatives is as follows:

Speed Humps	\$1,600 per location
Speed Cushions	\$1,800 per location
Speed Tables	\$2,000 per location
Radar Signs	\$3,500 per location
Rumble Strips	\$1,200 per location
All Way Stop	\$400-\$500 per intersection

Pasco County has indicated that it would review the proposed improvements as Lakemont Drive is deemed accessible to the public, requiring conformance with Florida Department of Transportation standards and the federal Manual of Uniform Traffic Control Devices.

Tab 10



Company ID Number: _____

THE E-VERIFY MEMORANDUM OF UNDERSTANDING FOR EMPLOYERS

ARTICLE I PURPOSE AND AUTHORITY

The parties to this agreement are the Department of Homeland Security (DHS) and the _____ (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

ARTICLE II RESPONSIBILITIES

A. RESPONSIBILITIES OF THE EMPLOYER

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
 - a. Notice of E-Verify Participation
 - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the

employee is separated from the company or no longer needs access to E-Verify.

4. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual.

5. The Employer agrees that any Employer Representative who will create E-Verify cases will complete the E-Verify Tutorial before that individual creates any cases.

a. The Employer agrees that all Employer representatives will take the refresher tutorials when prompted by E-Verify in order to continue using E-Verify. Failure to complete a refresher tutorial will prevent the Employer Representative from continued use of E-Verify.

6. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:

a. If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. § 274a.2(b)(1)(B)) can be presented during the Form I-9 process to establish identity.) If an employee objects to the photo requirement for religious reasons, the Employer should contact E-Verify at 888-464-4218.

b. If an employee presents a DHS Form I-551 (Permanent Resident Card), Form I-766 (Employment Authorization Document), or U.S. Passport or Passport Card to complete Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The Employer will use the photocopy to verify the photo and to assist DHS with its review of photo mismatches that employees contest. DHS may in the future designate other documents that activate the photo screening tool.

Note: Subject only to the exceptions noted previously in this paragraph, employees still retain the right to present any List A, or List B and List C, document(s) to complete the Form I-9.

7. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.

8. The Employer agrees that, although it participates in E-Verify, the Employer has a responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the antidiscrimination requirements of section 274B of the INA with respect to Form I-9 procedures.

a. The following modified requirements are the only exceptions to an Employer's obligation to not employ unauthorized workers and comply with the anti-discrimination provision of the INA: (1) List B identity documents must have photos, as described in paragraph 6 above; (2) When an Employer confirms the identity and employment eligibility of newly hired employee using E-Verify procedures, the Employer establishes a rebuttable presumption that it has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of that employee; (3) If the Employer receives a final nonconfirmation for an employee, but continues to employ that person, the Employer must notify DHS and the Employer is subject to a civil money penalty between \$550 and \$1,100 for each failure to notify DHS of continued employment

following a final nonconfirmation; (4) If the Employer continues to employ an employee after receiving a final nonconfirmation, then the Employer is subject to a rebuttable presumption that it has knowingly employed an unauthorized alien in violation of section 274A(a)(1)(A); and (5) no E-Verify participant is civilly or criminally liable under any law for any action taken in good faith based on information provided through the E-Verify.

b. DHS reserves the right to conduct Form I-9 compliance inspections, as well as any other enforcement or compliance activity authorized by law, including site visits, to ensure proper use of E-Verify.

9. The Employer is strictly prohibited from creating an E-Verify case before the employee has been hired, meaning that a firm offer of employment was extended and accepted and Form I-9 was completed. The Employer agrees to create an E-Verify case for new employees within three Employer business days after each employee has been hired (after both Sections 1 and 2 of Form I-9 have been completed), and to complete as many steps of the E-Verify process as are necessary according to the E-Verify User Manual. If E-Verify is temporarily unavailable, the three-day time period will be extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability.

10. The Employer agrees not to use E-Verify for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use that this MOU or the E-Verify User Manual does not authorize.

11. The Employer must use E-Verify for all new employees. The Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. Employers who are Federal contractors may qualify for exceptions to this requirement as described in Article II.B of this MOU.

12. The Employer agrees to follow appropriate procedures (see Article III below) regarding tentative nonconfirmations. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending. Further, when employees contest a tentative nonconfirmation based upon a photo mismatch, the Employer must take additional steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.

13. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1(l)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance (indicating the need for additional time for the government to resolve a case), or the finding of a photo mismatch, does not establish, and should not be interpreted as, evidence that the employee is not work authorized. In any of such cases, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee

may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status (including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, withholding pay, refusing to assign the employee to a Federal contract or other assignment, or otherwise assuming that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo mismatch or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 (customer service) or 1-888-897-7781 (worker hotline).

14. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA as applicable by not discriminating unlawfully against any individual in hiring, firing, employment eligibility verification, or recruitment or referral practices because of his or her national origin or citizenship status, or by committing discriminatory documentary practices. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the immigration-related unfair employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination of its participation in E-Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact the Immigrant and Employee Rights Section, Civil Rights Division, U.S. Department of Justice at 1-800-255-8155 or 1-800-237-2515 (TTY) or go to <https://www.justice.gov/ier>.

15. The Employer agrees that it will use the information it receives from E-Verify only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords), to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU, except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.

16. The Employer agrees to notify DHS immediately in the event of a breach of personal information. Breaches are defined as loss of control or unauthorized access to E-Verify personal data. All suspected or confirmed breaches should be reported by calling 1-888-464-4218 or via email at E-Verify@dhs.gov. Please use "Privacy Incident – Password" in the subject line of your email when sending a breach report to E-Verify.

17. The Employer acknowledges that the information it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a(i)(1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)). Any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.

18. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, which includes permitting DHS, SSA, their contractors and

other agents, upon reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a prompt and accurate manner to DHS requests for information relating to their participation in E-Verify.

19. The Employer shall not make any false or unauthorized claims or references about its participation in E-Verify on its website, in advertising materials, or other media. The Employer shall not describe its services as federally-approved, federally-certified, or federally-recognized, or use language with a similar intent on its website or other materials provided to the public. Entering into this MOU does not mean that E-Verify endorses or authorizes your E-Verify services and any claim to that effect is false.

20. The Employer shall not state in its website or other public documents that any language used therein has been provided or approved by DHS, USCIS or the Verification Division, without first obtaining the prior written consent of DHS.

21. The Employer agrees that E-Verify trademarks and logos may be used only under license by DHS/USCIS (see [M-795 \(Web\)](#)) and, other than pursuant to the specific terms of such license, may not be used in any manner that might imply that the Employer's services, products, websites, or publications are sponsored by, endorsed by, licensed by, or affiliated with DHS, USCIS, or E-Verify.

22. The Employer understands that if it uses E-Verify procedures for any purpose other than as authorized by this MOU, the Employer may be subject to appropriate legal action and termination of its participation in E-Verify according to this MOU.

B. RESPONSIBILITIES OF FEDERAL CONTRACTORS

1. If the Employer is a Federal contractor with the FAR E-Verify clause subject to the employment verification terms in Subpart 22.18 of the FAR, it will become familiar with and comply with the most current version of the E-Verify User Manual for Federal Contractors as well as the E-Verify Supplemental Guide for Federal Contractors.

2. In addition to the responsibilities of every employer outlined in this MOU, the Employer understands that if it is a Federal contractor subject to the employment verification terms in Subpart 22.18 of the FAR it must verify the employment eligibility of any "employee assigned to the contract" (as defined in FAR 22.1801). Once an employee has been verified through E-Verify by the Employer, the Employer may not create a second case for the employee through E-Verify.

a. An Employer that is not enrolled in E-Verify as a Federal contractor at the time of a contract award must enroll as a Federal contractor in the E-Verify program within 30 calendar days of contract award and, within 90 days of enrollment, begin to verify employment eligibility of new hires using E-Verify. The Employer must verify those employees who are working in the United States, whether or not they are assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within three business days after the hire date. Once enrolled in E-Verify as a Federal contractor, the Employer must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

b. Employers enrolled in E-Verify as a Federal contractor for 90 days or more at the time of a contract award must use E-Verify to begin verification of employment

eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within three business days after the date of hire. If the Employer is enrolled in E-Verify as a Federal contractor for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within three business days after the date of hire. An Employer enrolled as a Federal contractor in E-Verify must begin verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.

c. Federal contractors that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), state or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency under a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. Employers in this category must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

d. Upon enrollment, Employers who are Federal contractors may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only those employees assigned to a covered Federal contract. After enrollment, Employers must elect to verify existing staff following DHS procedures and begin E-Verify verification of all existing employees within 180 days after the election.

e. The Employer may use a previously completed Form I-9 as the basis for creating an E-Verify case for an employee assigned to a contract as long as:

- i. That Form I-9 is complete (including the SSN) and complies with Article II.A.6,
- ii. The employee's work authorization has not expired, and
- iii. The Employer has reviewed the Form I-9 information either in person or in communications with the employee to ensure that the employee's Section 1, Form I-9 attestation has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen).

f. The Employer shall complete a new Form I-9 consistent with Article II.A.6 or update the previous Form I-9 to provide the necessary information if:

- i. The Employer cannot determine that Form I-9 complies with Article II.A.6,
- ii. The employee's basis for work authorization as attested in Section 1 has expired or changed, or
- iii. The Form I-9 contains no SSN or is otherwise incomplete.

Note: If Section 1 of Form I-9 is otherwise valid and up-to-date and the form otherwise complies with Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired after completing Form I-9, the Employer shall

not require the production of additional documentation, or use the photo screening tool described in Article II.A.5, subject to any additional or superseding instructions that may be provided on this subject in the E-Verify User Manual.

g. The Employer agrees not to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU or to authorize verification of any existing employee by any Employer that is not a Federal contractor based on this Article.

3. The Employer understands that if it is a Federal contractor, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

C. RESPONSIBILITIES OF SSA

1. SSA agrees to allow DHS to compare data provided by the Employer against SSA's database. SSA sends DHS confirmation that the data sent either matches or does not match the information in SSA's database.

2. SSA agrees to safeguard the information the Employer provides through E-Verify procedures. SSA also agrees to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security numbers or responsible for evaluation of E-Verify or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

3. SSA agrees to provide case results from its database within three Federal Government work days of the initial inquiry. E-Verify provides the information to the Employer.

4. SSA agrees to update SSA records as necessary if the employee who contests the SSA tentative nonconfirmation visits an SSA field office and provides the required evidence. If the employee visits an SSA field office within the eight Federal Government work days from the date of referral to SSA, SSA agrees to update SSA records, if appropriate, within the eight-day period unless SSA determines that more than eight days may be necessary. In such cases, SSA will provide additional instructions to the employee. If the employee does not visit SSA in the time allowed, E-Verify may provide a final nonconfirmation to the employer.

Note: If an Employer experiences technical problems, or has a policy question, the employer should contact E-Verify at 1-888-464-4218.

D. RESPONSIBILITIES OF DHS

1. DHS agrees to provide the Employer with selected data from DHS databases to enable the Employer to conduct, to the extent authorized by this MOU:

- a. Automated verification checks on alien employees by electronic means, and
- b. Photo verification checks (when available) on employees.

2. DHS agrees to assist the Employer with operational problems associated with the Employer's participation in E-Verify. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.
3. DHS agrees to provide to the Employer with access to E-Verify training materials as well as an E-Verify User Manual that contain instructions on E-Verify policies, procedures, and requirements for both SSA and DHS, including restrictions on the use of E-Verify.
4. DHS agrees to train Employers on all important changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual. Even without changes to E-Verify, DHS reserves the right to require employers to take mandatory refresher tutorials.
5. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in E-Verify. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Immigrant and Employee Rights Section, Civil Rights Division, U.S. Department of Justice.
6. DHS agrees to issue each of the Employer's E-Verify users a unique user identification number and password that permits them to log in to E-Verify.
7. DHS agrees to safeguard the information the Employer provides, and to limit access to such information to individuals responsible for the verification process, for evaluation of E-Verify, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security numbers and employment eligibility, to enforce the INA and Federal criminal laws, and to administer Federal contracting requirements.
8. DHS agrees to provide a means of automated verification that provides (in conjunction with SSA verification procedures) confirmation or tentative nonconfirmation of employees' employment eligibility within three Federal Government work days of the initial inquiry.
9. DHS agrees to provide a means of secondary verification (including updating DHS records) for employees who contest DHS tentative nonconfirmations and photo mismatch tentative nonconfirmations. This provides final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

ARTICLE III

REFERRAL OF INDIVIDUALS TO SSA AND DHS

A. REFERRAL TO SSA

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by E-Verify. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of

the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.

3. After a tentative nonconfirmation, the Employer will refer employees to SSA field offices only as directed by E-Verify. The Employer must record the case verification number, review the employee information submitted to E-Verify to identify any errors, and find out whether the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security number, or any other corrected employee information that SSA requests, to SSA for verification again if this review indicates a need to do so.

4. The Employer will instruct the employee to visit an SSA office within eight Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

5. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

6. The Employer agrees not to ask the employee to obtain a printout from the Social Security Administration number database (the Numident) or other written verification of the SSN from the SSA.

B. REFERRAL TO DHS

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.

3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation.

4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will instruct the employee to contact DHS through its toll-free hotline (as found on the referral letter) within eight Federal Government work days.

5. If the Employer finds a photo mismatch, the Employer must provide the photo mismatch tentative nonconfirmation notice and follow the instructions outlined in paragraph 1 of this section for tentative nonconfirmations, generally.

6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo mismatch, the Employer will send a copy of the employee's Form I-551, Form I-766, U.S. Passport, or passport card to DHS for review by:

- a. Scanning and uploading the document, or
- b. Sending a photocopy of the document by express mail (furnished and paid for by the employer).

7. The Employer understands that if it cannot determine whether there is a photo match/mismatch, the Employer must forward the employee's documentation to DHS as described in the preceding paragraph. The Employer agrees to resolve the case as specified by the DHS representative who will determine the photo match or mismatch.

8. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

9. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

ARTICLE IV SERVICE PROVISIONS

A. NO SERVICE FEES

1. SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

ARTICLE V MODIFICATION AND TERMINATION

A. MODIFICATION

1. This MOU is effective upon the signature of all parties and shall continue in effect for as long as the SSA and DHS operates the E-Verify program unless modified in writing by the mutual consent of all parties.

2. Any and all E-Verify system enhancements by DHS or SSA, including but not limited to E-Verify checking against additional data sources and instituting new verification policies or procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes.

B. TERMINATION

1. The Employer may terminate this MOU and its participation in E-Verify at any time upon 30 days prior written notice to the other parties.

2. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU, and thereby the Employer's participation in E-Verify, with or without notice at any time if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established E-Verify procedures and/or legal requirements. The Employer understands that if it is a Federal contractor, termination of this MOU by any party for any reason may negatively affect the

performance of its contractual responsibilities. Similarly, the Employer understands that if it is in a state where E-Verify is mandatory, termination of this by any party MOU may negatively affect the Employer's business.

3. An Employer that is a Federal contractor may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such cases, the Federal contractor must provide written notice to DHS. If an Employer that is a Federal contractor fails to provide such notice, then that Employer will remain an E-Verify participant, will remain bound by the terms of this MOU that apply to non-Federal contractor participants, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.

4. The Employer agrees that E-Verify is not liable for any losses, financial or otherwise, if the Employer is terminated from E-Verify.

ARTICLE VI PARTIES

A. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.

B. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.

C. The Employer may not assign, directly or indirectly, whether by operation of law, change of control or merger, all or any part of its rights or obligations under this MOU without the prior written consent of DHS, which consent shall not be unreasonably withheld or delayed. Any attempt to sublicense, assign, or transfer any of the rights, duties, or obligations herein is void.

D. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Employer and any other person or entity regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Employer.

E. The Employer understands that its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to, Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).

F. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively. The Employer understands that any inaccurate statement, representation, data or other information provided to DHS may subject the Employer, its subcontractors, its employees, or its representatives to: (1) prosecution for false statements pursuant to 18 U.S.C. 1001 and/or; (2) immediate termination of its MOU and/or; (3) possible debarment or suspension.

G. The foregoing constitutes the full agreement on this subject between DHS and the

Employer.

To be accepted as an E-Verify participant, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 1-888-464-4218.

Approved by:

E-Verify Employer	
Name (Please Type or Print)	Title
Signature	Date
Department of Homeland Security – Verification Division	
Name (Please Type or Print)	Title
Signature	Date

Information Required for E-Verify	
Information relating to your Company:	
Company Name:	
Company Facility Address:	
Company Alternate Address:	
County or Parish:	

Tab 11



FLORIDA DESIGN
CONSULTANTS, INC.
— THINK IT. ACHIEVE IT. —

Memorandum

To: Lakeside CDD

From: Florida Design Consultants, Inc.

Date: January 13, 2021

Subject: Pier Erosion (Amenity Center)

As requested, Florida Design Consultants, Inc. (FDC) has visited the amenity center location in order to investigate the erosion problem at the lakeside pier and develop potential solutions.

Existing Condition:

The ground in the area leading up to the pier is depressed in order for the sidewalk to align vertically with the lower pier elevation. This depression collects runoff from upgradient lawn areas – concentrating it under the sidewalk slab and adjacent slope to the pond. The base for the sidewalk is being eroded, causing settling of the sidewalk slab. Geogrid was installed under the dock to hold loose stone for the purpose of mitigating slope erosion. Some of this stone has washed out of the geogrid due to erosion of the ground underneath.

Proposed Solutions:

1. Sidewalk stabilization – the primary intent is to redirect the runoff from upgradient lawn areas away from the sidewalk/pier connection. This can be done by adding fill material (dirt) along the outside edges of the pier entrance to raise the grade to above the adjacent ground level keeping the runoff away from the sidewalk and pier. The problem primarily occurs on the north side of the pier, but fill could be placed on both sides for symmetry. In conjunction with adding the fill, a slightly raised landscape bed could be created along the edges of the sidewalk leading

up to the pier to soften the berm effect and create a further deterrent to runoff getting under the sidewalk and pier. Planting shrubs similar to those planted along the sidewalk to the east of the pier could be done to tie the site together.

2. Slope protection stone – a barrier composed of three 6x6 timbers or railroad ties constructed at the base of the slope perpendicular to the pier can be used to reduce further washout. Once installed, additional stone material can be backfilled into the geo grid behind the barrier.
3. Upon completion of the above improvements, the settled portion of the concrete sidewalk should be replaced.

The estimated cost for the above improvements is \$4,000.

FDC can prepare a construction plan with details for the purposes of bidding the work.